

District personnel, or members of the Board, who incur expenses in carrying out their authorized duties shall be reimbursed by the District to the extent approved or provided in Board policies or duly negotiated agreements upon submission of an approved voucher and supporting receipts. Such expenses may be approved and incurred in line with budgetary allocations for the specific type of expense.

No reimbursement for any travel, conferences, meetings, seminars, or visits outside the state of Michigan will be issued unless such travel has been approved, in advance, by the Board as per bylaw 1245 or policies 5190 or 5330.

Approved: October 10, 2005  
LEGAL REF: MCL 380.621a; 380.1254